

**CEMETERY COMMITTEE
MEETING AGENDA
August 1, 2018
135 KEYES ROAD**

7:00PM - ADMINISTRATIVE ITEMS

- A-1 Deed Signing/Discussion
- A-2 Call to Order
- A-3 Announce that the meeting is being audio recorded
- A-4 Review of Agenda (Additions can only be made if not anticipated by the chair at least 48 hours in advance and the item cannot wait until a future meeting)
- A-5 Review/Approval of Minutes
July 5, 2018
- A-6 Next Proposed Committee Meeting
September 5, 2018

DISCUSSION/ACTION ITEMS

- D-1 Chair Comments
- D-2 Staff Report – Roadway and Drainage Improvement Project Update
- D-3 7:15PM Melvin Memorial Restoration Preservation Project
Public Information Meeting
- D-4 Review of the Cemetery Committee Charge
- D-5 Review of “Rules for Committee Meetings”
- D-6 Master Plan Work Session – Discussion on Committee Priorities, Completing and Publishing the Master Plan, Review of Burial Site Supply, Scheduling a Public Meeting to Discuss Burial Options, and review of Letter to Mr. Farb
- D-7 Website Updates
- D-8 Review of Open Meeting Law
- D-9 Committee Comments (relative to issues contained in this agenda or feedback received from resident(s) since last meeting)
- D-10 Public Comments
- D-11 Summary of Follow-up Items

ADJOURNMENT

INFORMATION ITEMS

July 5, 2018, Meeting Minutes, Cemetery Committee Charge, Information Sheet on Cemetery Gravesite Supply, Draft Letter to Mr. Farb, Page 33 and 34 of the Updated 2017 *Committee Update*

PLEASE CONTACT Dan Rowley at 978 318 - 3220 IF YOU ARE UNABLE TO ATTEND THE MEETING