

**Meeting Agenda
Town of Concord
Climate Action Advisory Board**



Date: Wednesday, July 17, 2019
Time: 7:00PM - 9:00PM
Location: Town House, Select Board Room
Committee Members: Brian Foulds (Chair), Brian Crouse, Courtney Eaton, Jake Swenson, John Bolduc, Michael McAteer, Pam Hill, Peter Nichol, Ruthy Bennett, Warren Leon

1. Welcome visitors (Chair) [7:00]
2. Meetings and minutes (Chair) [7:05]
 - a. Upcoming meeting dates
 - i. August 21st, September 18th, October 16th
 - b. Approval of minutes from June 19th
3. Chair's update (Brian Foulds) [7:10]
4. Director's update (Kate Hanley) [7:20]
5. Presentation and Discussion: Reducing Commercial Sector Emissions (Kortni Wroten, Summer Sustainability Fellow) [7:30]
 - a. Background: Kortni Wroten has been working this summer to evaluate and recommend strategies for reducing emissions from the commercial sector. Kortni is at the midpoint of her summer fellowship and will share a progress report and preliminary results.
 - b. Purpose: Informational and seeking feedback on preliminary results.
6. New Topic: The Comprehensive Long Range Plan (CLRP) Systems Checklist [8:00]
 - a. Background: [Envision Concord](#) was adopted by the Planning Board and Select Board in July 2018. The plan includes a [CLRP Systems Checklist](#), which is a formalized list of considerations to be discussed and questions to be answered as each proposed action moves forward so that as much interdisciplinary information as possible is gathered and understood regarding financial and other impacts prior to action and budget decisions. The checklist also ensures a multi-disciplinary approach to planning and acting.
 - b. Purpose: To review the CLRP Systems Checklist and discuss how it can best be integrated into the Climate Action Plan process.
7. Liaison and public comments [8:30]
8. Adjourn [8:45]

Distribution:

Town – Select Board (Andrew Mara), Jane Hotchkiss, Kate Hodges, Melissa Simoncini, Alan Cathcart, David Wood, Marcia Rasmussen, Gary Kleiman, Nathan Bosdet, Jerry Frenkil, Doug Sharpe
Local Sustainability Groups – Carbon Free Concord, Mothers Out Front, ConcordCAN, Newbury Court Green Team, League of Women Voters