

**PERSONNEL BOARD
AGENDA**

Wednesday, May 30, 2018

5:15 p.m.

Select Board's Room, Town House

- 1. Call to Order**
- 2. Salary Increase Plans for FY19**
 - a) Plan for MP, EM, TT & TM Employees
 - b) Plan for AC, TCL, EL & SF Employees
 - c) Plan for HS Employees
 - d) Plan for SF Managerial Employees
- 3. Vacation Leave Policy**
 - a) Update to include new TT & TM Grades
- 4. Classification Actions**
 - a) Assign redesigned Recreation position to Administrative Assistant classification at Grade AC-4
- 5. Miscellaneous Compensation Schedules**
 - a) Amendments to Schedule #7-1, General
 - o IT Project Manager – add to schedule (\$30-\$75)
 - o IT Program Manager – add to schedule (\$50-\$100)
 - o Project Archivist – move to General category (from Library)
 - o Social Services Coordinator – increase maximum to \$35
 - o Call Firefighter – increase rate to \$14
 - o Librarian – change salary range to \$21-\$28
 - o Library Assistant – change salary range to \$19-\$27
 - o Reference Librarian – change salary range to \$21-\$32
 - o School Crossing Guards – increase rate to \$22.25
 - o Lieutenant/Captain Shift Coverage & Town Details – increase rate
 - b) Amendments to Schedule #7-2, Recreation
 - o Amend Summer Program salary ranges
 - o Amend School-Year category & position titles
 - o Amend Program Director salary range
 - c) Amendments to Schedule #7-3, Human Services
 - o Van Driver – change title to Senior Van Driver
- 6. Election of Personnel Board Officers**
 - a) Chair
 - b) Vice Chair
 - c) Recording Clerk
- 7. Approval of Minutes**
 - a) March 12, 2018
- 8. Future Meeting Schedule**
- 9. Adjournment**