



RECREATION COMMISSION MEETING

When: Tuesday April 30, 2019 7pm

Where: 55 Church Street, West Concord

Agenda

1. Approval of minutes
 - a. January 22, 2019
2. Public Input
3. Appointments
 - a. Last meeting for Peter Ward & Jack Carlton. Peter Hunter (May 2020), Peter Ward (April 2019), Paul Grasso (April 2021, 2nd term), Casey Atkins (April 2019, 1st term), Jack Carlton (April 2019, 1st term)
 - b. Department Update, Ryan Kane, Director
 - i. Recognize Recreation Commission service for Peter Ward & Jack Carlton
 1. Updates on position openings
 - ii. Follow up from team wide staff meeting, January 24th
 1. Mission Statement & Core Values
 - iii. Financial updates
 1. KPI reports
 2. FY20 budgets
 - iv. Staffing updates
 1. Visitors Center/Tourism Manager
 2. Staff Development
 - v. Facilities
 1. Town wide facility survey
 - a. Harvey Wheeler, Ripley, & Hunt
 2. Turf field moratorium, ends April 18



4. Operations report, Anna McKeown, Assistant Director & Andrew Dutton, Beede Center
 - a. Beede Center Report
 - i. Strategy follow up and measurable
 - ii. Membership trends
 - iii. Facility & Staffing updates
 - iv. Programs
 - v. Marketing
 - vi. Member Retention
 - b. Hunt Program Report
 - i. Recreation Events
 - ii. Programs (Year round, school year, etc..)
 - c. Visitor's Center
 - i. Bike Share launch
 - d. White Pond
 - i. Public Forum
 - ii. Capital Projects
 - e. Gerow Land
 - i. Preliminary architectural drawings
5. Reports from Liaisons
 - a. Select Board
 - b. CPC
6. Public Input
7. Old Business
8. Next Meeting, TBD