RECREATION COMMISSION MEETING

When: Tuesday April 30, 2019 7pm

Where: 55 Church Street, West Concord

Agenda

1. Approval of minutes
   a. January 22, 2019

2. Public Input

3. Appointments

   b. Department Update, Ryan Kane, Director
      i. Recognize Recreation Commission service for Peter Ward & Jack Carlton
         1. Updates on position openings
      ii. Follow up from team wide staff meeting, January 24th
         1. Mission Statement & Core Values
      iii. Financial updates
         1. KPI reports
         2. FY20 budgets
      iv. Staffing updates
         1. Visitors Center/Tourism Manager
         2. Staff Development
      v. Facilities
         1. Town wide facility survey
            a. Harvey Wheeler, Ripley, & Hunt
         2. Turf field moratorium, ends April 18
4. Operations report, Anna McKeown, Assistant Director & Andrew Dutton, Beede Center

a. Beede Center Report
   i. Strategy follow up and measurable
   ii. Membership trends
   iii. Facility & Staffing updates
   iv. Programs
   v. Marketing
   vi. Member Retention

b. Hunt Program Report
   i. Recreation Events
   ii. Programs (Year round, school year, etc.)

c. Visitor’s Center
   i. Bike Share launch

d. White Pond
   i. Public Forum
   ii. Capital Projects

e. Gerow Land
   i. Preliminary architectural drawings

5. Reports from Liaisons

   a. Select Board

   b. CPC

6. Public Input

7. Old Business

8. Next Meeting, TBD