



REGULAR MEETING 6:30 PM
MINUTEMAN SCHOOL COMMITTEE
TUESDAY, APRIL 13, 2021

Remote Participation Meeting Via [ZOOM](#)
Meeting ID: 925 9344 0723
Password: 644321

AGENDA

1. CALL TO ORDER: OPEN SESSION

2. ADOPTION OF REMOTE PARTICIPATION

VOTE: To adopt remote participation by all members of this Minuteman School Committee pursuant to and in accordance with Sections (2) and (3) of the Executive Order Suspending Certain Provisions of the Open Meeting Law made by the Governor of Massachusetts on March 12, 2020, such adoption to be effective until said Executive Order is rescinded or the Commonwealth's State of Emergency as referenced in said Executive Order, is terminated, whichever happens first.

3. PUBLIC COMMENT

(Previously Submitted to the School Committee Through the Superintendent via e.bouquillon@minuteman.org)

4. CHAIR'S REPORT, *Pam Nourse*

- a. For the Good of the Organization

5. SUPERINTENDENT REPORT

- a. School Building Committee Report – *Ford Spalding*
 - i. Approval of “On Call” Architectural Designer Selection Committee Recommendation for Award of RFP Bid #21-03
VOTE: To award “On Call” Architectural Design Services Bid #21-03 to Kaestle Boos Associates, Inc., as presented
- b. Athletic Fields Project Update – *Ford Spalding*
- c. In-Person Learning Report
- d. State Admissions Update
- e. Summer School Grant Award in the Amount of \$45,000

6. PRINCIPAL'S REPORT

- a. MCAS Update
- b. Senior Week
- c. Class of 2021 Graduation

7. DIRECTOR OF FINANCE’S REPORT, Dr. Robert Gerardi

- a. Finance Subcommittee Update – *Steve Ledoux*
- b. FY20 Budget Audit Presentation – *Scott McIntire of Melanson Heath*
- c. Approval of the Sale of General Obligation School Bonds of the District

VOTE: To approve the sale of \$6,300,000 General Obligation School Bonds of the District dated April 20, 2021 (the “Bonds”) to BOK Financial Securities, Inc. at the price of \$6,765,930.23 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on April 15, of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2022	\$215,000	5.00%	2032	\$330,000	2.00%
2023	225,000	5.00	2033	335,000	2.00
2024	235,000	5.00	2034	345,000	2.00
2025	250,000	5.00	2035	350,000	2.00
2026	265,000	5.00	2036	355,000	2.00
2027	275,000	5.00	2037	365,000	2.00
2028	285,000	5.00	2038	370,000	2.00
2029	300,000	5.00	2039	380,000	2.00
2030	320,000	2.00	2040	385,000	2.00
2031	320,000	2.00	2041	395,000	2.00

Further Voted: that premium received upon the sale of the Bonds in the amount of \$400,000 is hereby appropriated to pay costs of the projects financed with the proceeds of the Bonds and the amount authorized to be borrowed for such projects, but not yet issued by the District, is hereby reduced by the same amount.

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated March 25, 2021 and a final Official Statement dated April 6, 2021, each in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall bear interest payable at such times and be subject to optional and mandatory redemption, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the District Treasurer and the Chair of the Committee be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the District, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the District Treasurer to establish post issuance federal tax compliance procedures in such form as the District Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Bonds (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that the Chair of the Committee, the District Secretary and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

- d. 3rd Quarter Financial Statements Report
- e. Approval for the Monthly Informational List of Donations, as presented
VOTE: To approve the monthly list of donations
- f. Informational: Notification of Retirement Board COLA Consideration

8. SUBCOMMITTEE REPORTS

- a. Communications, Access and Admissions Subcommittee – *Jeff Stulin and Anthony Chiariello, Assistant Principal of Admissions*

9. SECRETARY’S REPORT, *Alice DeLuca*

- a. Approval of Draft Minutes of March 16, 2021
VOTE: To approve the draft minutes of March 16, 2021

10. ADJOURNMENT