



**REGULAR MEETING 6:30 PM**  
**MINUTEMAN SCHOOL COMMITTEE**  
**TUESDAY, APRIL 12, 2022**

**Remote Participation Meeting Via [ZOOM](#)**

**Meeting ID: 862 0541 0454**

**Password: 279501**

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**AGENDA**

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**1. CALL TO ORDER**

**2. ADOPTION OF REMOTE PARTICIPATION**

**VOTE:** To adopt remote participation by all members of this Minuteman School Committee pursuant to and in accordance with Sections (2) and (3) of the Executive Order Suspending Certain Provisions of the Open Meeting Law made by the Governor of Massachusetts on March 12, 2020, such adoption to be effective until said Executive Order is rescinded or the Commonwealth's State of Emergency as referenced in said Executive Order, is terminated, whichever happens first.

**3. PUBLIC COMMENT**

(Previously submitted to the School Committee through the Superintendent via [e.bouquillon@minuteman.org](mailto:e.bouquillon@minuteman.org))

**4. CHAIR'S REPORT, *Pam Nourse***

a. For the Good of the Organization

**5. SCHOOL REPORT – *George Clement and Katie Bouchard***

a. Approval of the Out-of-State Field Trip for the Culinary and Environmental Students to the Saltonstall Farm in Stratham, New Hampshire on June 13<sup>th</sup>

**VOTE:** To approve the out-of-state field trip for the Culinary and Environmental students to the Saltonstall Farm in Stratham, New Hampshire on June 13<sup>th</sup>, as presented

b. Approval of the Out-of-State Field Trip for the Horticultural Students to the Blithewold Gardens and Arboretum on May 20<sup>th</sup> (freshman and juniors) and May 24<sup>th</sup> (sophomores and seniors)

**VOTE:** To approve the out-of-state field trip for the Horticultural Students to the Blithewold Gardens and Arboretum on May 20<sup>th</sup> (freshman and juniors) and May 24<sup>th</sup> (sophomores and seniors), as presented

c. Approval of the Out-of-State Field Trip for the Minuteman FFA Chapter to the FFA Nationals in Indianapolis, Indiana on October 26-29<sup>th</sup>

**VOTE:** To approve the out-of-state field trip for the Minuteman FFA Chapter to the FFA Nationals in Indianapolis, Indiana on October 26-29<sup>th</sup>, as presented

- d. Approval of the Out-of-State Trip for the SkillsUSA to the National Competition in Atlanta, Georgia on June 20-25<sup>th</sup>  
**VOTE:** To approve the out-of-state field trip for the SkillsUSA to the National Competition in Atlanta, Georgia on June 20-25<sup>th</sup>, as presented
- e. Approval of the 2022-2023 School Calendar  
**VOTE:** To approve the 2022-2023 School Calendar, as presented
- f. Community Service Events:
  - Polar Plunge
  - Light the Night
  - Minuteman in Motion
- g. Update on:
  - 9<sup>th</sup> Annual Top Chef Competition – March 30<sup>th</sup>
  - *Brainstorm* – The Inside Life of the Teenage Mind
  - BBQ Institute – Ryan’s Wish
  - Design & Visual Communications Senior Art Exhibition at Rev Hall

**6. SUPERINTENDENT’S REPORT- *Dr. Edward Bouquillon***

- a. School Building Committee Report – *Ford Spalding*
  - MSBA Project Update
  - Athletic Fields Update
  - North Outbuilding Project Update
  - East Campus Partnership/Project
    - Review *DRAFT* Memorandum of Understanding**VOTE:** To declare the East Campus building and grounds available for disposition for lease as described in the Request for Information, dated February 9, 2022, and legislation (H 4503) enacted July 25, 2018, authorizing the District to do so
- b. Annual Town Meetings

**7. FINANCE REPORT – *Rich Ikonen***

- a. Finance Subcommittee Update - *Steve Ledoux*  
**VOTE:** To authorize \$650,000.00 from the certified excess and deficiency fund to reduce member town assessments for the FY23 budget
- b. Notification of COLA Increase for Eligible Retirees
- c. Approval for the Request for the Disposal of Surplus Property  
**VOTE:** To approve the request for the disposal of surplus property, as presented
- d. Approval for the Monthly List of Donations, as presented  
**VOTE:** To approve the monthly list of donations

**8. COMMITTEE REPORTS**

- a. Superintendent’s Negotiations and Evaluation Subcommittee – *Jennifer Leone*

**9. SECRETARY’S REPORT - *Alice DeLuca***

- a. Approval of Draft Minutes of February 8<sup>th</sup> and March 15<sup>th</sup>, 2022  
**VOTE:** To approve the draft minutes of February 8<sup>th</sup> and March 15<sup>th</sup>, 2022 as presented

## **10. EXECUTIVE SESSION**

**VOTE:** To enter Executive Session and not return to Open Session for the following reasons:

1. Pursuant to M.G.L. c.30A, §20(a)(3) to discuss strategy with respect to likely litigation with the Town of Lincoln regarding permit fees if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; and
2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, namely Dr. Edward Bouquillon, Superintendent/Director

## **11. ADJOURNMENT**

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Minuteman School Committee will be conducted via remote participation to the greatest extent possible.