

TOWN OF CONCORD PERSONNEL BOARD

AGENDA

March 23, 2021

5:00 p.m.

VIDEO CONFERENCE CALL

Join Zoom Meeting

<https://us02web.zoom.us/j/84970319024?pwd=ckxtVDAwSUZHbFZpTHVXakx2WXIBUT09>

Meeting ID: 849 7031 9024

Passcode: 616725

One tap mobile: +13126266799,,84970319024# US (Chicago)

Dial by your location: 877 853 5257 US Toll-free OR 888 475 4499 US Toll-free

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- 1. Call to Order**
- 2. Approval of Minutes**
 - January 26, 2021
 - February 10, 2021
- 3. Miscellaneous Compensation Schedule Amendments**
 - Add “Aquatics Director” to the Swim & Fitness Managerial schedule
 - Increase maximum rate of “Assistant Teach/Assistant Group Leader pay range
- 4. Personnel Board Warrant Articles for 2021 Annual Town Meeting**
 - Ratification of Classification Actions
 - Standard process in accordance with Personnel Bylaw
 - Classification & Compensation Plan Amendments
 - Proposal for 2% adjustment to salary scales
 - Personnel Bylaw Amendment
 - Consider input received from 2/27 Town Meeting Preview
 - Discuss other forums for information sharing
 - Provide input to Chair on Public Hearing presentation
- 5. Future Meeting Schedule**
 - Agenda topics
 - Schedule (April 13th?)
- 6. Adjournment**

Current meeting materials are available at: <https://concordma.gov/452/Personnel-Board>

Documents Expected to be Used or Referenced at the Meeting:

- Draft minutes of 1/26/2021 and 2/10/2021 Personnel Board meetings
- Miscellaneous Compensation Schedules #7-2, Recreation
- Draft Personnel Board Warrant Articles for 2021 (3)
- Presentation Materials from 2/27/2021 Town Meeting preview
- Article 6 of 2020 Finance Committee Hearing Presentation Materials