



**2025 Executive Committee -CON250**  
FINANCE SUBCOMMITTEE

**January 11th, 2024 from 5-6:30**  
**Concord Free Public Library, 129 Main St.**  
**Trustees Conference Room - In Person**

**AGENDA**

1. Approve minutes of 12/12/23
2. Financial Update as of 12/31/23 and Town Meeting Article
3. Fund Raising Letter review
4. Mailing process to include addresses, printing etc.
5. Finalize donor tiers and follow up process
6. Update calls/contacts to Businesses and Individuals
7. Other Business

CC: [meetings@concordma.gov](mailto:meetings@concordma.gov)