

**MINUTES
TOWN OF CONCORD
CITIZENS TRANSPORTATION COMMITTEE
Wednesday Sept 5 2012
7:00 PM-8:45 PM
Concord Main Library**

Present:

Lisa Bergen, presiding
Ray Bruttomesso
Kate Damon
Abe Fisher
Louise Haldeman
Mark Hanson

Absent: Rick Anderson

Citizens present: William Plummer, Shelby Moore, Ray Hanselman, Phebe Ham, Maureen Spada

1. Call to order:

The meeting was called to order at 7:05 by Chair, Lisa Bergen

2. The Minutes:

The minutes of the meetings of August 30 were approved with minor corrections.

3. Correspondence: None

4. Chairs Report

Four members of the CTC attended the meeting of the Building Committee on September 4. The Building Committee voted to approve fifty thousand dollars from its funds to be spent on engineering studies to see if the driveway at the new building could be adjusted to allow for retaining the transportation building. At the meeting a member of the audience had asked if the study could be done in stages rather than as "all or nothing". The Building Committee expects to share the study results at their September 12th meeting.

5. Citizens Comments

Mr. Hanselman asked whose figures the Building Committee would use and whether the report could be done in 2 weeks. Mr. Plummer mentioned that he had already started to meet with the BC building engineers. Miss Ham asked if the money was to be used for a new consultant. She was told that the work would be done by existing Building Committee professionals. CTC committee members observed that the town should be very grateful to Mr. Plummer for the time and skill he has donated.

6. Reports and Issues for Discussion

Review questions from August 16 hearing. Many of the questions asked were found to be more applicable to the Building Committee than to the CTC but as members prepare their reports, they will use any relevant questions as a guide.

Committee members on Assigned Areas of Research:

Mr. Anderson is currently enjoying the Big Sky country in Montana but he continues to send his financial research to the chair. The other members hoped that he was taking time to enjoy the scenery.

Mr. Hanson is continuing to refine the safety statistics. He is also continuing to interview the transportation departments in other towns. He is interested in what services they provide, whether they are in-house or out-sourced and what their safety records are. Two members of the CTC also agreed to do some interviews by phone using the "script" that Mr. Hanson has developed.

Presentations for September 19 hearing: The hearing will be done in a slightly different form than the one on the 16th of August. Ms. Bergen will give an overview of the work and she will present the financial report since Mr. Anderson will not be back.

After the introductory overview the meeting will divide into "stations" devoted to a particular topic. This should make it possible for the citizens present to spend more time on their "favorite" subject. After a certain amount of time has passed, the group will reconvene. It is both possible and probable that some questions will be raised which the CTC has not yet addressed. Exact details will be worked out at the next meeting. There will be handouts prepared which will cover all the material so that even if an audience member has not visited all the stations they will have access to the material presented.

Written Report Update: Mr. Fisher reported that he still needs more material. Mr. Hanson and Mr. Anderson have sent him some. Ms. Haldeman and Ms. Damon promised to follow suit as soon as possible.

The report will contain narrative as well as tables and graphs, depending on the subject. There will be a glossary and an FAQ was suggested. Mr. Fisher again reminded the committee that he could not move forward without material. He will work on having the report be consistent in overall style and voice. He can accept material in most formats.

7. Other business:

Ms. Bergen reminded the committee that the next meeting, September 10, would be the last one before the hearing. Since members will still be working on their presentations they are asked to send things to her so that she can edit and respond via "spoke and wheel".

Mr. Bruttomesso is preparing to depart for Afghanistan but will be attending CTC meetings until the Navy is ready for him.

8. Citizens Comments : see section 5

9. Adjournment: 8:45

Respectfully submitted,
Louise S. Haldeman, clerk