

APPROVED MINUTES

Town of Concord
Estabrook Access Study Committee
Meeting
July 7, 2016
141 Keyes Road

Members Present: Polly Reeve Justin King
 Bonnie Pohlig Jeff Adams
 Neil Rasmussen Peter Siebert

Also Present: Jane Hotchkiss, Select Board liaison
 Nick D'Arbeloff (Carlisle liaison, non-voting)

Public Present: David Santomenna, Trustees of Reservations

1. **Review and approval of minutes for June 23rd meeting**

The minutes from the Committee's meeting of June 23, 2016 were discussed. It was moved and seconded that the minutes be approved as written. The motion passed unanimously.

2. **Correspondence**

A few emails have been received since the last meeting. These were distributed before the meeting for the committee to review.

3. **Administrative Matters**

The notes from the June 13th public meeting were reviewed with minor edits offered. The committee decided that the tabular form did not fully capture the sentiment of some public comments.

Polly reported on a meeting that she attended with Sally, Jeff and Delia Kaye (Natural Resources Director – Town of Concord). Delia presented background research that indicated in the late 1980's; the Town had decided to build a parking area at Punkatasset, but that for unknown reasons the work was never completed. Polly, Sally and Delia went to look at the Town owned land on Monument Farm Road but Delia noted that the deed did not seem to allow for parking on that land. However, although a private road, Monument Farm Road is assumed to have the same rights of passage (including parking on the side of the street), as other roads in Concord.

Polly reported on the guest commentary submitted to the Concord Journal and

Carlisle Mosquito. She also reported that she and Sally had advised the Town Manager of the Committee's request (voted at the June 23 meeting) that the Town have discussions with the direct abutters at the end of Estabrook Road, hopefully to result in long term, mutually agreeable public access to the Woods in that location.

David Santomena, Trustees of Reservations, met with the Town Manager, Sally and Polly to discuss the perspective of the Trustees and particularly to explore synergistic opportunities at 873 Monument St which is owned by the Trustees and bordered on each side by Town owned Land. The Trustees would be interested in a recommendation from the Estabrook Woods Access Study Committee. The committee discussed a recommendation to eliminate parking on the street.

4. **Moving Toward Proposed Solutions**

- a. Jeff reported that the Town Manager had approved the efforts of the DPW to survey three parking areas noting specific details such as telephone poles, boulders, trees, topography, etc., but that direct communication with the Public Works Director indicated that the survey crew was extremely busy this summer.
- b. Peter will work on categorizing access points to the Estabrook Woods.
- c. It was noted that the Malcolm Land is owned by the TTOR, but managed by the Town of Carlisle.
- d. Neil is working on a model of how the number of parking spaces influences visits to the woods.
- e. Justin commented that a second "Parking only between signs" sign is needed at Punkatasset.
- f. Justin offered a suggestion for an interim informational sign – but the consensus of the committee was that no additional signs were needed at this time.
- g. Nick reported on progress and research on "rules of conduct" and a goal to harmonize signage for all entrances to the woods.

There were no public comments.

The Committee adjourned at 8:35.

