

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held at the Harvey Wheeler Building, 1276 Main Street, on February 6, 2017.

ATTENDANCE: John Arena (Chair), Erin Logan, Ed Murray, Trish Ng, Rob Norton, and Tom Valle.

Call to Order: The meeting was called to order at 6:04pm, a quorum being present.

1. Minutes from 1/23/16 were reviewed and approved by unanimous vote.
2. Invoices – no invoices were approved for payment.
3. Current Planning
  - A. Membership. Marlene Parent has been invited to attend a meeting of the Committee. John will follow up with her.
  - B. Parade Marshall 2017. Justin Lutz has accepted the Committee's invitation to serve as Parade Marshall for 2017.
  - C. Honored Citizen. The Committee reviewed the Honored Citizen Checklist. The date of the ceremony has changed due to the League of Women Voters already having reserved the hearing room on the 19<sup>th</sup>. The Ceremony will now take place on 3/26. John distributed the packets of nominations for members to review. Trish reported that the clocks will run approximately \$125 each. The Committee voted unanimously to award a clock and a cane.
  - D. Meriam's Corner. The Committee reviewed the 2017 Meriam's Corner Checklist.
  - E. Patriots Day. The Committee reviewed the Patriots Day checklist. Invitations are being returned. The committee discussed continuing desire for additional bands.
4. Steve Ng will come to an upcoming meeting to discuss the Select Board's interest in our Committee potentially assisting the Chamber with the Holiday Tree Lighting Event.
5. Public Comment – none
6. Next meeting will be held on Monday, February 13 at 6:30pm in the Harvey Wheeler Community Center.
7. Meeting adjourned at 6:38pm

Minutes Respectfully Submitted,  
Tom Valle - Member