

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held at the Harvey Wheeler Building, 1276 Main Street, on January 23, 2017.

ATTENDANCE: John Arena (Chair), Erin Logan, Ed Murray, Trish Ng, Rob Norton, and Tom Valle.

Call to Order: The meeting was called to order at 6:34pm, a quorum being present.

1. Minutes from 1/9/16 were reviewed and approved by unanimous vote.
2. Invoices – no invoices were approved for payment.
Tom reported that two-way radios will cost anywhere from \$187.50 to \$249 each. The Committee voted unanimously to purchase three additional radios.
3. Current Planning
 - A. Membership. Marlene Parent has expressed potential interest in serving on the Committee. John will follow up with her.
 - B. Parade Marshall 2017. One potential Parade Marshall is unable to serve due to conflicts in her schedule. John will discuss the role with other potential Parade Marshalls.
 - C. Reviewed Honored Citizen Checklist. We have not yet received any nominations; John will check on prior year nominations to bring some forward.
 - D. The Committee reviewed the 2017 Meriam's Corner Checklist.
 - E. Patriots Day. The Committee unanimously approved having the First Echelon of the Patriots Day Parade turn and go past the Colonial Inn up to the Bridge. We are now getting responses from units to our invitations. Discussed continuing desire for additional bands.
4. The Select Board is interested in our Committee potentially assisting the Chamber with the Holiday Tree Lighting Event. The Committee agreed we would be open to assisting.
5. Public Comment – none
6. Next meeting will be held on Monday, February 6 at 6:00pm in the Harvey Wheeler Community Center.
7. Meeting adjourned at 7:22pm

Minutes Respectfully Submitted,
Tom Valle - Member