

SELECT BOARD  
MINUTES  
JANUARY 12, 2017

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:30PM in the Select Board Room.

Present were Michael E. Lawson, Chair; Jane Hotchkiss, Clerk; Alice Kaufman and Tom McKean. Also present was Christopher Whelan, Town Manager.

Mr. Lawson called the meeting to order at 6:30PM.

Call to Order

**REVIEW & FINALIZE WARRANT ARTICLES FOR 2017 ANNUAL TOWN MEETING**

Finalize Warrant  
for 2017 Town  
Meeting

Mr. Lawson explained that a meeting was held yesterday with the Town Moderator, Town Counsel, Town Manager, Finance Director and Select Board Chair, as is customary, to review the entire warrant. Some changes were suggested since the Board reviewed the warrant last Monday night. The two petition articles concerning Forest Ridge were renumbered to 41 and 42.

Also, the Free Cash appropriation for Junction Village and the CPA appropriation for Junction Village were merged into one article so as not to have to discuss the same topic under two different articles. Also, a new item "N – Community Housing Reserve Fund" was added to the main CPA article and the \$194,243 of current year funds for Junction Village are allocated to that fund; then, if Town Meeting approves, those funds will be appropriated out of the Housing Reserve Fund. If the Junction Village article is not approved, the funds would remain in the Housing Reserve for later appropriation. This approach was recommended by counsel to ensure that the CPC meets its legal requirement to allocate at least 10% of this year's funds to each of the three required spending categories. Mr. Lawson discussed that change with CPC Chair Dee Ortner earlier today. Ms. Ortner asked if a way could be found to allow, if the Junction Village article is not approved, that only the exact 10% amount (about \$135,000) could be allocated to Community Housing, and the remainder of about \$59,000 would remain unallocated and available for future appropriation to any category. Mr. Lawson agreed to see if there was a way the CPC could have that approach as an option.

The Town Manager noted that an early draft of the warrant included an article prepared by Town Counsel authorizing an easement for CLCT across water department land adjacent to the Engelhard land on Ball's Hill Road. Mr. Whelan recommended last week that the article be deferred until the 2018 Annual Town Meeting, to allow time for the Public Works Commission to discuss the matter. However, Counsel recommended including that article on the 2017 Warrant in order to close the loop on the Engelhard transaction this year. There was a consensus of the Board that Counsel made a good point and it was agreed that the article shall be reinstated.

The Town Manager suggested that maps showing the property proposed for purchase at 55 Church Street and the easements on Beharrell Street be included in the warrant to help voters identify the locations in question. The Board agreed that would be helpful.

It was noted that the explanatory information for the article concerning Concord's Energy Goals is not included in the current draft. The Board requested that the text provided by Elise Woodward via a January 5 email be included.

The Town Manager noted that the Moderator thought the proposed Personnel Bylaw amendment, which would delete the existing section 15 and replace it with new text should show the text that would be deleted in the explanatory section so that voters understand how the language is being changed. The Board agreed with that suggestion.

Upon a Motion duly made and seconded, the Board UNANIMOUSLY

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**MOVED:** To approve the 2017 Annual Town Meeting warrant as printed and revised this evening, and to authorize the Chair and Town Counsel to make such minor changes as may be necessary.

**ADJOURNMENT**

Adjournment

On a motion duly made and seconded, it was:

**VOTED:** To adjourn the meeting.

Michael Lawson, Chair	Aye
Jane Hotchkiss, Clerk	Aye
Alice Kaufman	Aye
Tom McKean	Aye

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Jane Hotchkiss, Clerk