

**Energy Futures Task Force 1/12/17 – recorded by Trish Ng, Scribe
Minutes Approved: March 2, 2017**

Attending: Pam Hill, Chair, Brian Foulds, Dan Gainsboro, Wally Johnston, Elise Woodward, Alice Kaufman and Michael Lawson, Select Board Liaisons
Citizens: Laura Scott, CMLP Liaison, Bouzha Cookman, Charles Parker, Sue Richardson, Brad Hubbard-Nelson, Lindsey Kafka

Meeting was called to order 7:35 am.

Review of minutes from 12/29 and 1/5 meetings will be considered at the next meeting.

Discussion followed on the following topics:

1. Director of Energy

How should the Director of Energy relationship be acknowledged in terms of CCRSD? Wally commented that the schools are a willing partner to work with Director. Students are interested in sustainability. He recommends schools nominate a member(s) to citizens committee.

Discussion followed: mention schools in report, students are interested, green committees affect schools, etc., summarize context in the “sectors” section of report, recommend that ETFT2 will include school members, Director position will interface with new committee.

The high school campus committee will be formed to discuss issues like landfill usage, solar parking lot, etc. Discussions ensued: creating an integrated district wide (campus focused) sustainability group as opposed to smaller ones in each school is underway, the report should mention educational opportunity as well, and the value of behavior changes.

The report should frame the conversation about funding. Is the recommendation that town and school budgets will both be responsible for contributing to sustainability initiatives since both benefit from efficiencies? There should be a clear description that schools, hospital, municipal, etc. -- all will benefit.

The School Committee will be discussing a solar parking lot and who should own / lease and who will benefit from savings. EFTF may not be in position to detail every opportunity.

Elise and Wally will write section including schools involvement and educational opportunities.

2. Energy Director’s Job Description should have CPS and CCRSD mentioned in text. Description will be in report appendix.

3. Draft Report and process going forward

Pam will review and edit the complete draft to conform to OML requirements. Committee members will send comments directly to Pam. Formatting will be done after content is edited.

EFTF members must read and comment on draft issued on 1/23 for final edits before 1/25 distribution to public.

Pam and Elise will meet on 1/20 to begin finalizing edits for clarity and tone.

Wally suggests EFTF review and comment on each others' work by 1/19 routed to Pam and author.

Authors review comments on their own sections and return to Pam by 1/20 for finalizing. Wally asks for EFTF notes on interviews to be resent; notes from public forums will be sent by Elise (Alice drafted notes).

4. Changes to working document

Table of Contents questions need to be answered and comments are requested on the following:

- Numbering system for executive summary and new paragraph have been added.
- Additions of Guiding Principles (transformation of energy sector and commitment to sustainability)
- Recommendations added to Exec Summary (need additions from each sector)
Every recommendation in the report should be noted in the executive summary.

5. 7:30 am CMLP Wednesday Jan 18

Dan will make a brief presentation to the Light Board. Elise and Brian will attend.

It was suggested that the EFTF send courtesy copy of draft report to School Committee, CMLP, Select Board.

6. Consistency in tone of report is important. How much should we tell of the story of climate change? The committee agreed the tone should be objective; footnotes are a good option for clarity; references may be in quotes in the text also.

References could be cited in body of text without footnotes.

Facts and reference material should appear in report as part of Charge to EFTF to give guidance for those who are responsible for implementation.

The Chair questioned the TF's ability to make specific recommendations on areas where there is no expertise such as monitoring of certain GHG. EFTF should not come across as naïve about complex carbon footprint issues. Discussion followed: this is a constructive engagement, address a level of specificity, measurement is complicated, provide more information for reference, monitoring all different gases is not the main task, recommendations are focused on electricity supply, include alternatives in discussion of carbon footprint issue, concern expressed that EFTF is not expert in any of these areas, concern about diluting recommendations, an explanation of Concord's carbon footprint may stop short at recommendations for changes, important to keep some of the measurement information as appendix and some in body of report.

7. Data / measurement sections of report

Data / baseline measurements will be in appendix referring to sources. Description of change in usage will be in body of report; CSEC information will be in appendix.

8. Sectors will be discussed next meeting and Director of Energy position – title of this job. Options were mentioned with brief discussions of pros and cons: Director of Energy, Director of Sustainability, Director of Emissions.

9. Public comment

Will sustainability principles be included in report?

Will there be a Trends section? – carbon fee on the horizon, falling prices on renewables, battery technology, etc.

Gas pipeline leaks in Concord should be mentioned (current emissions).

Re: Position Description - Reducing Concord carbon emissions is part of job description Emissions in title is constraining (might look at carbon sinks, new behaviors, etc.)

Title relates to qualifications.

Carbon sinks present issues about inclusionary zoning, it is a complex policy issue.

Offer of formatting help (Lindsey).

Primer would be helpful but shouldn't waste space in report.

Suggest EFTF circulate information about the Public meeting—perhaps in Concord Journal.

Public Comment in favor of “sustainable energy” in title of new director.

Suggested there be a representative from EFTF at Cooler Concord Fair to solicit new opinions.

Charlie Parker submitted document “Transformation of Concord’s Energy Economy” with a summary of Clean Energy Strategy – clean message, context not strategic (what are we trying to do, offer of help with Town Meeting materials and story board for presentation).

Urge shorter and concise report, if a recommendation is out of Concord’s control then don’t include it.

Focus on what and why.

Need to give CMLP a simple proposal and materials.

Report seems to be for Select Board, suggests entire report is not needed for public review.

Charge includes draft report be reviewed at public forum.

The EFTF continues in “gathering info” phase, will consider storyboarding suggestion and making proposal understandable, and welcomes help in preparing materials for town meeting, and formatting, comments and input.

Charlie thinks report doesn't have to be long and many pages, lay out high level concepts on storyboards and this is basis of report.

Public requests EFTF ask for CMLP public hearing on their strategic plan. Could this be recommended in report?

Open working session with CMLP suggested might draw people into conversation.

Subsequent consultant would be one to pull together meetings (create next steps plan).

CMLP expects final goals from strategic consultant next week and is waiting for EFTF report. No meetings with public are planned by CMLP.

The meeting adjourned 9:46 am.