

Pursuant to a notice duly filed with the Town Clerk of Concord, a meeting of the Public Ceremonies and Celebrations Committee was held at the Harvey Wheeler Building, 1276 Main Street, on January 9, 2017.

ATTENDANCE: John Arena (Chair), Erin Logan, Ed Murray, Trish Ng, Rob Norton, and Tom Valle.
Guest: Jim Finnegan of the Concord Battery.

Call to Order: The meeting was called to order at 6:36pm, a quorum being present.

1. Minutes from 12/12/16 were reviewed and approved by unanimous vote.
2. Invoices – no invoice were approved for payment.
3. Current Planning
 - A. Membership. The Committee has received a volunteer card of an individual interested in serving on the Committee. John will contact the individual.
 - B. Dawn Salute: The Committee discussed with Jim Finnegan ways of shortening the time for the Battery's salute at the Dawn Salute. Restrictions differ on Federal and Town land; the Battery is very open to ideas to shorten the time, including fewer volleys by the Battery and/or overall. Jim also asked the Committee to consider two items for Patriots' Day:
 - a. Allowing the Battery to turn right in Monument Square to proceed past the Colonial Inn and up to their position by way of Monument Street.
 - b. Allowing the Battery to fire some number of volleys to entertain the crowd while the rest of the parade gets into position for the ceremony.
 - C. Patriots Day Invitations: all invitations are out. The Committee is having a difficult time finding new bands that are interested in playing at that time of year.
 - D. Honored Citizen: Trish is following up on the possibility of using the clock from Revolutionary Concord as the Honored Citizen gift.
 - E. Parade Marshall 2017: the committee discussed possibilities and John will reach out to a potential Parade Marshall for this year.
 - F. Dropbox: the Dropbox has been switched to John as the owner.
 - G. Rob and Tom will look to purchase new speakers and walkie-talkies, respectively.
4. Public Comment – none
5. Next meeting will be held on Monday, January 23 at 6:30pm in the Harvey Wheeler Community Center.
6. Meeting adjourned at 7:22pm

Minutes Respectfully Submitted,
Tom Valle - Member